

Ashton Keynes Parish Council

Minutes of the meeting held in Ashton Keynes Village Hall on Wednesday 19th July 2023

Present: Cllrs D Wingrove (Chairman); R Blackaller; M Carter; S Crawford; S Hill; M Smith.

In attendance: Wilts Cllr Berry, Fiona Ryder – Clerk. Two members of public.

23-24/056 Public Section

The Chairman welcomed everyone to the meeting, there were two members of public in attendance. One member of public wished to inform the Parish Council that they had a near miss on the B4696 Thames Path Crossing and felt that the viewing distance of traffic approaching from the north is not good enough.

The Parish Council are actively working on improvements for this crossing with Wiltshire Council.

23-24/057 Apologies for absence

Apologies for absence were received from Cllrs Low, Sims and Ventham.

Cllr Inzani was absent.

23-24/058 Declarations of Interest

Cllr Hill declared an interest in agenda item 61. The declarations register was signed, and Cllr Hill will abstain from voting.

23-24/059 Minutes of the Council Meeting held on 21st June 2023

The minutes of the meeting held on 21st June 2023 were approved and signed.

23-24/060 Actions from Previous Meeting

23-24/043 – Objection to application PL/2023/03359 has been submitted.

22-23/110 – Landscaping at Wheatleys Farm – ongoing.

22-23/114b – Lake 82 ditch works, Cllr Berry has still not received a response.

23-24/027b – Chairman has written to Oaksey Parish Council to arrange a meeting regarding Neighbourhood Plan consultancy.

23-24/032 – Condition of the road near Downs Cottage to be reported to Wiltshire Highways.

Action: Cllr Crawford

23-24/061 Planning Application PL/2023/03298

Proposal: Proposed extraction and processing of sand and gravel, and associated site and access works including processing plant, silt lagoons, weighbridge, wheel wash, site office and welfare facilities and staff parking with progressive restoration using imported inert materials to return the site to agricultural use and lowland meadow for biodiversity enhancement (Resubmission of 17/12064/WCM).

Address: Wheatleys Farm, Ashton Keynes

A proposal was put forward to object to the application as per the document circulated prior to the meeting. The Council voted in favour of the objection. Cllr Berry was asked to Call In if the officer is minded to pass the application.

Comment: Objection

Two members of public left the meeting.

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23-24/062 Chairmans Report

Temporary closures of public footpaths around the Cotswold Community site are due to take place from 1st September, details will be included in the newsletter.

Action: Clerk

23-24/063 Clerks Report

Details of work carried out by the Parish Steward on his latest visit were given, these included:

Pothole repairs on High Road near Wheatley's Farm development, Back Street near Plough House, Spine Road and Oaksey Road.

Strimming of railings at The Derry/Happy Land junction and at Rixon Gate.

The Clerk and Chairman had visited Wiltshire Archives to deposit historic Parish Council documents.

Contractors had been contacted regarding levelling the verge at Happy Land, only one responded and they were unable to quote due to operational challenges at the site. The Playing Fields committee are looking into improving the verge and an update will be provided to the Council.

Action: Cllr Crawford

23-24/064 Financial Report

The finance report was circulated prior to the meeting.

Income since the last meeting:

Wiltshire Council CIL	£ 6552.44
Playing Fields Invoice 039KW	£ 522.50

Expenditure since the last meeting:

Admin to Council	£ 521.74
Mobile Phone Contract	£ 13.01
TV Licence Bradstone	£ 159.00
Bradstone Cleaning	£ 93.78
OSM Contract	£ 990.00
Spot on Supplies	£ 66.29
BF Printing	£ 186.81
SSE	£ 449.40

Unity Income:	Interest:	£438.46
Unity Expenditure:	Service Charge:	£ 18.00

The council approved the finance report and income and expenditure.

23-24/065 Parish Emergency Assistance Scheme

The current Parish Emergency Plan does not cover distribution of Gel Sacs, however, it may be possible to store some in the High Road Pavillion for emergencies. It was agreed that we would request the following equipment to be collected from Chippenham:

- 4 x Boxes of Gel Sacs
 - 2 x Flood Signs
 - 2 x Drive slowly through flood water signs.
- Clerk to order.

Action (to order): Clerk

Action (to collect): Cllr Crawford

23-24/066 Telephone Box Report and Fund Request

The Telephone Gallery is going well and is an innovative use of the phone box. The following the request for expenditure was approved:

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£17.50 for a window decal already fitted.

£28 for a battery charger for the fairy lights used by the Telephone Gallery.

£18 for 4 rechargeable batteries for the fairy lights used by the Telephone Gallery.

It was then proposed that there is an annual budget for the phone box expenses, in addition to the expenditure above. The Council agreed to an annual budget of £50.

Action: Clerk

23-24/067 Councillor Vacancy

The councillor vacancy will be advertised in the newsletter.

23-24/068 Terms of Reference – Speed Mitigation Group

Terms of reference for the Speed Mitigation Group were approved. Chairman to contact the group.

Action: Cllr Wingrove

23-24/069 Replacement Noticeboard

The Clerk had provided 4 quotes for a new noticeboard, the Parish Council agreed to go ahead with an order from JACS for a Wall mounted, anodised traditional, twin door notice board. Fitting to be arranged by Cllrs Blackaller and Carter.

Action (order): Clerk

Action (fitting): Cllrs Blackaller/Carter

23-24/070 Wiltshire and Swindon Prepared Resilience Event

No representatives from the Council will be attending the event.

23-24/071 Playing Fields Committee

The Zip Wire had been taken away by the supplier for amendments, it has now been reinstalled but is still not acceptable. Cllr Crawford is liaising with Playdale to resolve the issue. The Zip Wire is useable but not as good as it should be.

The £10,000 Landfill Trust Grant that we have paid £1000 towards, now needs to be requested. Two press releases will be required.

Slides have been installed on the mound and the concreting has been done, this is due to be finished on Friday. To allow opening in time for the school summer holidays there will be matting for children to use and the newly laid turf will be roped off to protect it while it settles.

Laminated notices will be placed on the Zip Wire and Mound to explain what is going on.

The mound was added as an extra and no fundraising was used.

The Lotts climbing frame/slide is currently being installed.

An annual inspection is due. Playing Fields Committee will add to their annual planner and arrange an inspection. Clerk was asked to find out from our insurer how often the visual inspections need to take place. We may need to investigate outsourcing the inspections. It was suggested that if we are outsourcing that we contact Minety and Oaksey with a view of all 3 parishes being included.

Action: Clerk, Cllr Crawford

The flooring in Bradstone is currently being fitted, the insurance claim is ongoing.

23-24/072 Committees, Working Groups and Representatives' Reports

- a) Planning Committee (MS) – Minutes and Agenda circulated.
- b) Internal Affairs Committee (CS) – Nothing to report.
- c) Village Hall (PM) – Nothing to report.
- d) Cotswold Lake Trust (BL) – Nothing to report.
- e) School Governors (SC) – Nothing to report.

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- f) Police (DW) – Nothing to report.
- g) Highways (SC) – Nothing to report.
- h) Footpaths, Cycle Routes and Waterways (BL) – Nothing to report.
- i) Ashton Keynes Charities (NI) – Nothing to report.
- j) Parochial Church Council (CS) – Nothing to report.
- k) Speed Mitigation (RB) – Nothing to report.
- l) Millennium Green (NI) – Nothing to report.
- m) B4696 Road Safety – Road marking have been done. An article on the progress will be included in the newsletter.

23-24/073 Matters for the next meeting

Councillors were reminded to contact the Clerk with any items to be put forward for the agenda and to submit any reports for the Committees, Working Groups and Representatives section at least 10 days in advance of the next meeting.

23-24/074 Date for the next meeting

The next Parish Council meeting will be held on 13th September 2023 in the main hall of the Village Hall.

The meeting concluded at 8.50pm